

## Minutes of CHRS board meeting January 6, 2018

Convened in RC Basement at 9:28 AM

Present: Scott Robinson; Mike Adams; Richard Watts; Philip Monego; Steve Kushman; Denny Monticelli; Jaime Arbona

Also present: John Staples

Secretary's Note: 'GD' denotes 'General Discussion'

Mike opens discussion of governance and the museum. Addresses changes in board's level of governance over past year; need for continued changes in coming year; suggests plan for exhibits in museum to attract non-collectors. Distributes handout for potential 'Museum Stories'. GD about possible directions of museum's focus. Turns over to Steve K.

(9:35) Steve: Addresses construction issues: structural engineer promises plans soon (coming Monday or Tuesday) for filing with City (this coming week) to be followed by inspection of needed work by elevator contractor. Framing contractor is locked down with a deposit. Time to completion is estimated by Steve to be 3 weeks from beginning of framing to stairs, drywall and elevator installation. Including the plan approval process, possibly six weeks from this date for installation of all. GD of a possible window into the Ham Shack and glass door to shack. General feeling is not to sacrifice wall space to a window in Shack. Mark Halberg is architect for downstairs. He suggests an LVT (luxury vinyl tiles) product for floor. GD of flooring possibilities including adhesion properties of stick-down products. GD of ceiling possibilities including metal grid over sprinkler. No decision on either matter reached.

Steve brings up matter of use of Shop for non-CHRS repairs being relegated to afternoons only and that before Noon, only CHRS restorations or repairs (for intended sales or display for instance) be done prior to Noon. Generally agreed though no vote necessary; policy has been implemented informally.

(10:00) Philip mentions that the decision process on his donation of the style of sales shed was successful; soliciting input from all Board members and implementing the suggestions. The new shed does have to be moved by palette jacks to be rented. The new shed will accommodate 800 sf of shelving. GD of shelving possibilities. Denny volunteers to spearhead decisions on shelving. (Note: Shed was moved *during* meeting by other means: JA)

(10:06) John Staples addresses TV displays. Four meetings of TV committee have been held. John presents handout on proposed display and minutes of meetings of committee and general direction of possible displays at RC. John suggests the vintage TV group hold its' presentation and meeting in May in RC basement. GD of the need for design and artistic skills to make displays and how this is applicable to non-TV displays as well. TV committee will need storage space for non-displayed items. GD on allocation of display vs. storage needs of both TV and

radio displays. GD of disposition of our Marconi TV camera. Committee decides 12' of display space insufficient. Concludes 10:35.

**(10:35) Motion:** to lend (long term) the camera to Dave Morey (Philip): **Passes.**

Break at 10:37. Reconvenes 10:58

Mike leads discussion of having regular meetings. Proposed to be first Saturday of every month. **Motion** made & passed to make 1<sup>st</sup> Saturday of every month.

(11:00 – 11:12). Denny leads meeting to Ham Shack to address plans for layout of gear and display there.

(11:13). Richard gives financial report and membership handout. Many people re-upped unnecessarily; they had already been current. 382 active members now. Suggests that we repeat the process next year. The survey responses received are being compiled (there are about 30 so far). We have about another \$30K for upcoming work at RC (framing, etc). GD of needs of Ham Shack for antenna structure on roof & City requirements. \$125K spent on Capital Improvements in 2017. Building Fund still \$116K remains. GD of roof: original estimate was \$30K sans skylights. Assumption is that we have one year left on original 'five year' estimate of anticipated remaining life of existing roof made four years ago. Two reserve funds remain. An operational reserve set aside for sales tax question remains; no word has been heard from consultant (Andrew) on this matter. Philip has not heard from him either. Scott has a friend who suggests that *will* owe sales taxes and she volunteers to come in and address us. Denny says what she's referring to are incidental sales. Determined to invite her for February meeting.

GD of remaining paid storage: **Denny will drive issue of eliminating the NATAS storage space.**

(11:50) GD of the on-lines sales function. A person is needed to spearhead this. GD of handling mailing of journal and other mass mailings. **Jaime to spearhead 'mailing from RC project'.**

(11:55) GD of list of Board priorities. Richard compiles paper list

Finish downstairs gallery: Steve is project manager

Apply flooring in area of moveable storage: Steve to spearhead

Finish Roof Repair: under construction now by Keith

Sales Shed configuration (shelving): Denny will spearhead

Ham Shack:

Plan: Denny

Room Prep: Denny create a plan for Board to approve but implementation TBD

Operational: Denny & John

Archive Room: contains shelving that is intended for basement so much planning yet to be tasked. Room must be cleared. Configuring the archives up to Bart. Steve says he can get the room cleared.

Compact Storage: Mike volunteers to go through this material. Scott volunteers to go

Through the audio stuff.  
Hall of Fame: Mike volunteers to spearhead project  
Clearing the HOF space: there remains some shop stuff there which will be moved  
Room Prep: Mike volunteers to spearhead and create plan.  
Configure Gallery: Mike

Main Gallery:  
Plan: Steve  
Clear Room:  
Prep Room:  
Configure Displays:

Men's Bathroom:

Building Façade:

Prioritization:  
1. Basement including Ham Shack (1b)  
2. Finish

Break for lunch 12:27 PM.

Reconvene: 1:30 PM

GD on facilities manager and Denny's proposed job description which was passed around. Determined that we should take more time to consider the job description and possible sources of candidates.

GD of CVC chapter. CHRS insurance covers their fairgrounds meet; questions is brought up about CHRS's insurance covering other of their functions. It is determined to invite him to our regular monthly meetings. It is noted that CHRS bylaws do not address there being 'Chapters'.

(2:00 ) GD of CHRS Board vacancies. GD of several possible candidates.

**Motion to adjourn 2:15 PM Passed.**

Jaime Arbona reporting.

