**Minutes of CHRS board meeting August 11, 2018**

Convened in RC Basement: 9:38 AM

Present: Richard Watts; Mike Adams; Philip Monego; Denny Monticelli; Steve Kushman; Scott Robinson; Jaime Arbona

Also present: Norman Leal; Bart Lee; John Staples, ‘Chris’ invited to address Board.

**Motions Passed:**

1. **The Board supports idea of having a revolving member display space in addition to CHRS’s own displays.**
2. **To support offering a class in building transistor radios.**
3. **To preserve the openness and flexibility of the Main Gallery**

Note: ‘GD’ denotes ‘General Discussion’.

‘TEC’ denotes ‘The Executive Committee’

Mike opens on subject of exhibits. Has several suggestions; Gilles had suggested devoting a space for member displays. GD. **Motion made (Mike) / Passed**: the Board supports idea of having a revolving member display space in addition to CHRS’s own displays. Turns it over to Steve K.

9:45. Steve describes state of construction. Wainscoting being painted today; other wood trim to be bought and painted. Kevin’s wiring has to be addressed; heaters and floor-mounted power outlets for upstairs to be installed yet. Ceiling of library not to be torn up while installing the floor fixtures for main gallery. More flooring materials to be bought as part of allotment was used in ham shack. Overhead lighting discussed. Period-looking fixtures and track to be used to replace existing fluorescents in basement. Heaters to be installed in ceiling cavity being designed in. ADA lift works fine now (Steve describes how to use). Discussion of pace of construction of ham shack. Jaime volunteers to put binding machine on Craigslist if Church doesn’t need. Steve to talk to Pastor. Also the membership to be offered if Pastor declines. SFO airport event scheduled for September 29th at Ambassador’s Room at SFO museum. SFO provides room, table & chairs only. We supply everything else. Up to 10 people can be escorted through exhibit at a time. GD of what to do with opportunity. Determination is for Steve to inquire as to delaying this until October to give us time to organize an event introducing CHRS to other historical societies around Bay Area.

10:22 Richard Watts. TEC met with two museum directors Alex Zwizzler of Chabot Space & Science Center & Jim Wall of Museum of American Heritage. Notes passed around. GD of advice from these two. AZ suggests we come up with an intended goal outcome; our desired successful final product. Need to connect to the community and be important to it. GD of business models. Our Business Model is not our Mission Statement. Be clear about what functions of CHRS tie into community, CHRS membership, museum function, meeting place, revenue sources, etc. GD of ways to get community’s input and needs. Matter of creating a business model tabled but its importance agreed upon. An ED is needed, full or part-time. GD of revenue sources as viewed by these two advisors. Venue rental determined to be very important. Admissions not significant source of revenue. Weddings brought up as possible revenue.

11:10 Richard discusses CHRS operational expenses & passes out report. Membership hasn’t changed much; 395 members represents a gradual increase. Need for an actual renewal program including automatic credit-card renewal payments. Richard to inquire with Max of our web company about setting up annual automatic renewals via credit card. Net proceeds of Radio Day was $27,000.00. Flea Market about half of revenue. GD about expense & revenue. GD of projects yet to be completed on last page of Richard’s Handout (Appendix C-Project Slate).

12:03 Adjourn for lunch.

1:00 Mike re-opens meeting introducing Norm Leal who suggests transistor radio kits being used to train people on assembling them and thus learning radio theory. GD involving Chris, CHRS’s youngest member. Jaime to reach out to Scouting community to investigate level of interest/merit badgers**. Motion made (Scott) seconded and passed: To support offering a class in building transistor radios.**

1:20 Richard re-opens discussion of the configuration of the main gallery. GD of ideas. Scott R. presents his ideas on moveable walls w/story of radio. GD of allocation of space in Main Gallery especially as it relates to control room/audio transfer function. **Motion by Richard Watt: that it be the Board’s goal to is to preserve the openness and flexibility of the Main Gallery. Mike seconds. Passed.**

**2:29 PM Motion to Adjourn. Passed.**

Jaime Arbona reporting