

Minutes of CHRS board meeting June 9, 2018

Convened in RC Back Garden: 9:35 AM

Note: 'GD' denotes 'General Discussion'.

'TEC' denotes 'The Executive Committee'

Present: Richard Watts; Mike Adams; Philip Monego; Denny Monticelli; Steve Kushman; Scott Robinson; Jaime Arbona

Also present: Norman Leal: Walter Hayden: Bart Lee joins about 10 AM

1. Mike convenes and turns over to Steve. Construction going well; Kevin has completed conduit for the lift and has finished wiring runs. We now have five new pages of electrical plans from Walter for the proper permits including radiant heating, floor plugs in great room and lighting in Great Room. We spent \$1,000 on permit fees. Building Department will be back to us in 10 days or so but we can continue construction in the meantime. Drywall installation is scheduled for Monday for elevator shaft and other areas downstairs. We'll leave some sections open for electrical inspections. Tuesday the painting is scheduled. Our new lift is still in Canada, about a week away. GD of elevator shaft. GD of library doors: there will be two door *portals* as before (no actual doors). Floor tile for basement is here now and hopefully will be installed today. It is hoped that we can move TV's there today to gain access to other items in storage area. Concrete wall still has to be cut to install the ADA metal door; expected to be done within next couple days; we are still waiting for correct concrete saws which are cued up due to high demand elsewhere. GD of ADA rules going forward and our future compliance. The narrow doorway between the old and new sections of building still must be enlarged to comply. Steve will ask building department about future compliance challenges.
2. Radio Day is coming along fine though the GG Radio Orchestra can't do it this time. Between vacations and an Italian trip for conductor, they simply aren't available. John Hammond is back-up. Dan Ashley will return as an auctioneer. Renee cannot do so this year. Dan Healy is in. Dan Healy has offered to find us a projector for auction. We still need to compile auction list. Philip brings up promotional events. Kenny Wardell sends out press releases. Steve suggests getting a banner across Park St, though Steve can't get to this and volunteer needed. **Philip will contact City about Banner.** GD of issue. **JA volunteers to contact local newspaper** for promotion. Seth suggests Jimmy who lives close by for posting notices in coffee shops, etc. **Also PJM will place craigslist ad.**
3. Mike addresses recent email about The Executive Committee. Handout distributed by Denny. Denny addresses TEC actions and responsibilities. Since the Board needs to be active on day-to-day operational issues, TEC to address more strategic matters including the Board Member recruiting process. TEC will report to general Board at each meeting but meet separately. TEC will do its' own recruiting for its membership and operational side. GD of what TEC should do.
4. PJM met with Alex Swizler who was introduced by John Holler. Swizler had been executive director of Chabot Center and the Ft. Mason Foundation. Swizler not so

- encouraging about our progress as Holler had been. Says we're not close to the point CHM was when it evolved from hobbyist organization to a museum organization (per Holler); says CHM 12 years ago had deep-pocketed people from Silicon Valley who had an interest in legacy. We don't have that from Broadcasters. GD of CHRS vs. CHM etc. Swizler also said that Corporate Philanthropy is non-existent in Silicon Valley; it is personal donations that exist there. Until you have established who you are and why they should care, don't bother fund-raising. He's agreed to meet with TEC (hopefully before next Board meeting). He just finished a project for the USS Hornet. He's a consultant to organizations like ours. His services will cost us in the future. GD of future donors/sponsors, particularly from corporations.
5. Mike wraps up: TEC will present to July 14th Board meeting. It should be an update of where we are in the process; not a lot of substance (PJM).
 6. (10:15) Richard Watts addresses finances and membership. Renewals have tapered off a bit but appropriate to season. Recent financial activity mostly about paying for construction. GD of expenses. Sheetrock to be about \$8,000 including repairs to outside of building where stucco came off. Re-plastering required in area(s) around bathrooms and other minor trim areas. We'll have \$45-50K left in building fund after these expenses. GD of sales tax, state of Board of Equalization, that we're building relationships among the collecting and history communities, etc. **Motion: RW to continue gathering information in light of received conflicting guidance. Passed by acclamation.**
 7. (10:30) Foam model of Great Room inspected by Board (created by RW). (Reconvene at meeting table at 11:10). GD of space to be used for radio studio and electronic transcription service. **Motion JA: to use this space for both functions. Passed. Motion RW: that it be the plan that there be no long-term storage in this space of media once it has been digitized. Passed.** GD of what to do with media once it has been digitized. No determination made.
 8. (11:12) GD of meeting on the 14th of July. This meeting cancelled and the next meeting for August 11th. However, there will be a meeting on the 7th as operational one related to Radio Day.
 9. (11:12) Walt addresses roof needs. He distributes a 3-page report. It'll be cheaper to repair 1926 addition roof. New roof may be \$2K a year (for a 20-year roof). Repair may be \$600/year. Rebuilding the front of building impacts the overall roof project; we should consider a new roof when front of building done. Main building roof does not need repair (except for small portion near addition building). 1926 portion does. There is a chimney which leaks because it isn't properly capped. There are leaks to tube room from this fault. Chimney needs to be removed down to the parapet level and capped to prevent leaks. There is rot along back edge of 1900 roof. A gutter is needed all the way across. So, three aspects to roof needs; (1) chimney (2); leak in 1926 portion and (3); rot along rear edge of 1900 roof. A number of bids have been received. To do all three is about \$6K. **Motion JA: to allot \$6K to repair roof rather than replace. Passed.**
 10. (11:45) GD of 'volunteer of year'.
 11. PJM brings up possible support from NAB.
 12. (11:45) **motion to adjourn (JA). Passes.**

Jaime Arbona reporting